Preserved

G. R. S. IX-5]

Previous references.
DS 77-18 (1-2)

File No. 77-18

1918.

Serial Nos. 3 & 4

(DS

Later references.
PS 8-2 (1-2,54)

Pravin

GENERAL AND REVENUE SECRETARIAT.

(15)

Serial Nos. Two

Part B for Nov 19

SUBJECT.

Inspection by the Supdt Govt Stationery offices supplied with Stationery from the Stationery Depot.

Sl 4) To, The I. G of police
" Heads of depts
" Secretaries to Govt.
" Dy Commrs of dts.
" Supdt Govt Stny.
No G225-75-D4-7-19

Modifies the Govt orde re: the inspection of office Registers by the Supdt of Stny in the matter of the preservation + use of Stny & forms.

W D 1250—GPD—30,000 - 28-1-19

Ex Secy 6/1/20

GENERAL AND REVENUE SECRETARIAT.

( )

NOTES.

File No. 77-18

FILE HEADING.

Inspection by the Superintendent Govt Stores offices supplied with Stores

From

The S. G. of Police

No. 7442 Dated 23/4 Received 24/4

Diary No. 1901/6 | Enclos. —. Spare Copies. | Serial No. 3

BRIEF ABSTRACT OF LETTER.

With reference to G.O. No. 21415-75 dated 26.2.16 re inspection by the Govt Stores Superintendent Madras Circular issued all concerned about carriage and limits that the ordered inspection will affect the prestige of the heads of Departments

NOTES AND ORDERS.

Opinion that the G.O may be rescinded

Submitted for orders

23/4

2) Subhembery 26-4-17

G. R. S. III-2.

General and Revenue Secretariat.

(2

18 File No. 77 of 1918

Serial No.

3) Re the file Cent[ral] the G.O under reference & the papers which lead up to it are submitted to the Hon'ble Member. The situation has, I think, to be clearly understood.

The rules & the procedure laid down, as detailed in the I.G.P's communication are mere on paper which is practised & are more ignored or violated than observed. Jokes have become the scrutiny of the Stat. dept. if I has been a head of dept. recently. It was because cases of gross negligence in the observance of the rules was brought to notice after some inspections were made by the Supdt of Stat. that the order issued.

4) Imperial
5) 3rd member)

Well
11.5.19.

CSI
12.5.19

6) The question involved in the G.O under reference is an important question which affects all depts. of the State. The G.O contemplates the deputing of Statistical or inspecting officers for all the presidencies & the Head Quarters of the respective and as such the G.O should have

C. File P&S 9-18, 103 is herewith linked

CSI
12.5.19

(3

[illegible] issued only after all the members of Council have consulted (vide rule 8 of Council rules).

7) Among other things, there is no doubt that it is for Stationary under the Stationary rules and the inspection of the Dept. of Stationary to bring many irregularities existing in the subordinate offices. But can the Dept. of Stationary notify the mistakes and remove all the abuses. In the first place he has no time at his command to inspect all the offices of which Stationary & forms are supplied and if he is allowed to inspect, time would be the principle demands his presence and constant supervision will suffer and in the course of time, he will ask for an assistant to help him in his duties & the extra duties imposed upon him. He will also demand [illegible] an allowance for doing the extra work not contemplated under the Stationary rules. In the 2nd place, the inspection does not require any special knowledge or technical skill and can very well be performed by the Heads of Offices, (2) by the Accountants of the Comptrollers office periodically inspect the accounts and work by the Efficiency

G. R. S. III-2,

General and Revenue Secretariat.

P & S File No. 77 of 1918.

Serial No.

audit dept. What is wanted is a systematic inspection and the powers necessary for the proper, ~~[illegible]~~ responsible for Hackneys in irregularities. A set of ~~[illegible]~~ may be framed and the inspecting officers may be asked to submit their reports which may be received in the Secretariat in their proper depts. The Supdt. of ~~[illegible]~~ Stationary should not be allowed to occupy a position of authority which he used as an inspecting officer over the Heads of depts & Dy Comrs."

I believe this has been carried out & the officers have been instructed in this behalf.

Sd/-

Sd/- 15/5

8) May perhaps be considered in Council

9) 2nd Member Dewan

7068-25
16-5-19

Sd/- 15/5

10) I have not the least objection

Sd/- 17.5.19

DEWAN'S OFFICE.
Recd. on MAY 17 1919
Reg. No. 7257

11) Please attend when open to-day - Please conclude & transfer at a meeting of the C.

Sd/- 16/5

Sd/- 20/5/19

(Informal)

(For disposal at a meeting)

No. C. 827

20.5.1919

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

Reconsideration of Government Order No.G.21415-75/P. & S.77-18-2 dated the 26th March 1919, directing the inspection of offices by the Superintendent of Stationery in the matter of preservation and use of Stationery and forms.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

C. Balasundaram Jr.

Chief *Secretary to Government.*

21st May 191 9

Extraordinary Member of Council. K.New 31.5.19.

1642 22.5.19 **First Member of Council.**

Second Member of Council. seen

Third Member of Council. seen.

GPB—1,000—28-8-14

D (12) C.827

(Informal)

Subject.-

Re-consideration of G.O.No.G.21415-75/P & S.77-18-2 dated the 26th March 1919, directing the inspection of officers by the Superintendent of Stationery in the matter of preservation and use of stationery and forms.

Opinion of the Council.

14) No general rule is desirable regarding inspns by the Supdt Stn; but the inspns already made having disclosed certain defects, suitable general instns may be issued to Hds of Offices & Depts. Supdt may however depute the Supdt to make any special inspections whenever necessary -

15) Noted 5.6.19

16) 5/6/19

17) To the Under Secretary, Political Branch, for necessary action.

6/6/19

G. R. S. III-2]

General and Revenue Secretariat. | File No. 77 of 1916.

Serial No.

I move to the draft be returned

15) Draft — 1/III—16/—

2/ VS

13/6 19) Chief Secy / 16-6-19 / 26.

20) Draft may be ~~as~~ approved:

21) After its issue another circular ~~to~~ referring to some ~~other~~ irregularities brought to notice during the inspections already made will be issued.

22) 2nd member / 68/ 29/6/19 Hm 30.6.19

23) Approved.

Bell 30.6.19

24) Issue draft

25) Issue draft a circular. Hm 2-7-19

26

The I.G. of Police
" HQs of Depts
" Secys to Govt
" Dy Commrs of Districts
" Secret. Govt Bihar

NOG 225-75 Q 4.7.19 Q

Modifies the Govt ...

General and Revenue Secretariat. | NS File No. 77 of 191 6.

Serial No. 1

re Rec for operation of Office Regns by the Supdt of Stationery in matter of the preservation and d- of Stock &c &c

26) Submitted with a draft with refce to para 25 supra.

NSH 22/7

24) Please type the draft as revised.

8/7/24 25-7-19

28) Draft submitted for approval.

8/7/24 25-7-19

29) Chief Secy

Returned approved as personally instructed.

Chief Secy

8/8/19.

Taken in person on 2 8 19

Record these papers Action is being taken in connection with the revision of the Stationery Rules

19-11-19

NOTE—Contn. sheet.

CHIEF SECRETARIAT. POLITICAL BRANCH. 19 NOV 1919

DIARY NO. 7442

No. 7442 Office of the Inspector General of Police in Mysore,

534 Dated Bangalore, 21st April 1919.

23

67563

From

M. Hamza Husein Esqr., B.A., B.L.,

Inspector General of Police in Mysore.

To

C. S. Balasundaram Iyer Esqr., B.A.,

Chief Secretary to the Government

of His Highness the Maharaja of Mysore.

Sir,

Adverting to Government Order No. G. 21415-75/P.S.77-19-2 dated 26-3-1919, directing that facilities may be afforded to the Superintendent of Stationery for the inspection of offices connected with the preservation and use of stationery and forms, I have the honor to state that these articles and forms are supplied to each office on annual indents prepared in accordance with the scale fixed by the Government. As soon as a supply of stationery articles and forms is received, it is entered in the "Receipt book" and kept in the personal custody of a responsible official under lock and key. Each issue is regularly posted in the "Issue book" and the initials of the party taken therefor. On the last day of each month the issues are totalled up and the balance is struck. The Head of the Office or some ~~other~~ one appointed by him examines and initials these books once a month. Similarly the balance as shown in the book is verified with the actual balance in hand once a quarter. All wilful wastage or extravagance on the part of the subordinates using the stationery is brought to notice then and there and stopped. Further these books are examined and the stock is verified periodically by an auditor from the Comptroller's Office and by the Head of the Department during his inspection.

Rule 41 of the Stationery rules referred to in Government Order

No. G.6011-60 dated the 27th May 1904 authorises the Superintendent of Stationery to send for and examine the Receipt and Issue registers of any office.

This places the Superintendent of Stationery in a position of authority over the Head of the Office, and apart from the fact that it is calculated to lower the prestige of the Head of the Department, it is likely to interfere with the management of his office, and I beg therefore that the said Government Order may be kindly reconsidered.

I have the honour to be,

Sir,

Your most obedient servant,

Inspector General of Police.

From

The Offg. Inspector General of Police

in Mysore, Bangalore.

To

The Chief Secretary to Government

of Mysore.

Dated 22nd/23 April 1919.

No. 7.442-534

Requests for reasons explained that the G.O.No.G.21415-75/P.S.77-18-2 dated 28-3-19 re: affording facilities to the Superintendent of Stationery in the matter of preservation and use of stationery and forms may be reconsidered.

5 copies

Proceedings of the Government of H.H. the Maharaja of Mysore.

G 225-75
PRS 77-18-4

Read:-

947/19

Government Order No.G.21415-75/P&S 77-18-2 dated 26th March 1919, directing the inspection of offices by the Superintendent of Stationery in the matter of preservation and use of stationery and forms.

2. Letter No. 7442/534 dated the 23rd April 1919, from the Inspector General Police in Mysore requesting that in the circumstances stated the Government Order read above may be reconsidered.

Order No.

Dated Bangalore, the 1919

On a careful reconsideration of the matter, Government think that it is inexpedient to direct the Superintendent of Stationery to inspect, periodically, offices in the State. But as the test inspections already made by him have disclosed certain defects, Government desire to impress upon the Heads of Departments and offices and Deputy Commissioners of Districts the necessity of strictly enforcing the rules laid down for the inspection, preservation and use of stationery and forms by offices under their control.

2. Government will ~~may~~ however depute the Superintendent of Stationery to make any

any special inspections whenever necessary.

CSK
29/6/49

Chief Secretary to Govt.

To

Hoo
26-6-49

The Inspector General of Police.
The Other Heads of Departments.
and the Secretaries to Govt.
The Deputy Commissioners of Dts.
The Superintendent, Government Stationery.

Copy to E. A. Branch.

Inspection of office Registers by the Superintendent of Stationery.

No. G. 225-75—P. & S. 77-18-4, DATED 4TH JULY 1919.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

READ—

Government Order No. G. 21415-75—P. & S. 77-18-2, dated 26th March 1919, directing the inspection of offices by the Superintendent of Stationery in the matter of the preservation and use of stationery and forms.

2. Letter No. 7442-534, dated the 23rd April 1919, from the Inspector-General of Police in Mysore, requesting that in the circumstances stated, the Government Order read above may be reconsidered.

Order No. G. 225-75—P. & S. 77-18-4, dated 4th July 1919.

On a careful reconsideration of the matter, Government think that it is inexpedient to direct the Superintendent of Stationery to inspect, periodically, the offices in the State. But as the test inspections already made by him have disclosed certain defects, Government desire to impress upon the Heads of Departments and offices and Deputy Commissioners of Districts the necessity of strictly enforcing the rules laid down for the inspection, preservation and use of stationery and forms by offices under their control.

2. Government will, however, depute the Superintendent of Stationery to make any special inspections whenever necessary.

C. S. BALASUNDARAM IYER,
Chief Secy. to Govt.

To—The Inspector-General of Police in Mysore.
The other Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Superintendent, Government Stationery.

Exd.—C. R.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. G. 225-75—P. & S. 77-18-4, dated 4th July 1919.